

Worksheet Chapter 8

Directions: Answer the following items using complete sentences, proper punctuation and grammar.

- 1. Define interviewing -

- 2. Identify the differences between a job interview and a college interview -

- 3. Explain what interviewers look for in an applicant -

- 4. Explain what kind of questions interviewers ask -

- 5. Prepare for an interview (what do you need to do) -

- 6. Write a resume' -

- 7. Explain how to handle yourself in an interview -

- 8. Explain how to follow up an interview effectively -

Directions: Define each of the following terms.

- 1. college interview - _____
- 2. interview - _____

